

## MINUTES OF ANNUAL GENERAL MEETING CCI SUPPORT INC. - SATURDAY 29 AUGUST 2020



### Opening

President Keith Appleton took the Chair and opened the meeting at 11am. Keith thanked those present for attending under the Covid-19 restrictions and therefore the meeting proceeding via Zoom.

### Present

President: Keith Appleton  
Vice President: Matt Appleton  
Treasurer: Keith Appleton  
Board Members: Sarah Davey & David Harris  
Members: See Attendance Register attached

### Meeting Quorum

Achieved.

### Apologies

See apologies register attached

**Moved: Apologies be accepted.**

**Moved:** Kelsi England / **Seconded** Matt Appleton

**Carried**

### In Memoriam

Members who have passed away in the past twelve months  
A minute's silence was observed in their memory.

### Minutes of 29<sup>th</sup> September 2019 – AGM

The Minutes were read at the meeting.

**Moved: That the Minutes of the Annual General Meeting of 29 September 2019 be adopted.**

**Moved:** David Harris / **Seconded** Don Cleugh

**Carried**

### President's Annual Report CCI Support Inc - For the Year Ending 31<sup>st</sup> March 2020

Keith read the President's report for the year. Copy of his report attached.

**Moved:** That the President's Report for the year ending 31<sup>st</sup> March 2020 be accepted.

**Moved** David Harris / **Seconded:** Sarah Davey

**Carried**

Sarah Davey thanked and endorsed the report, Miranda and the organisations hard work during the year, David Harris thanked the Operations Coordinator, Staff and reiterated that the reporting was now meaningful. Matt thanked that Operations Coordinator, Charlotte and Elizabeth for the work during the last year.

### Financial Report CCI Support Inc. including ME/CFS Charitable Trust - For the Year Ending 31<sup>st</sup> March 2020

The financial report and financial statements were presented by Keith Appleton, Treasurer.

**Moved:** That the Annual Financial Report for the year ending 31<sup>st</sup> March 2020 be adopted.

**Moved** David Harris / **seconded** All hands raised to accept

**Carried**

**Elections**

Board Member nominations were sent to all members prior to the meeting. Due to constitutional changes, it was moved that all the nominations be accepted. Elections of positions will be decided at the Board meeting on 14<sup>th</sup> October 2020, 5 – 6.30pm, being the first Board meeting.

Board Member Nominations

Written nominations for the following have been received:

- Sarah Davey
- Matt Appleton
- Keith Appleton
- David Harris
- Karen Moulton

**Moved:** That Sarah Davey, Matt Appleton, Keith Appleton, Karen Moulton and David Harris be elected as Board Members.

**Moved** Angela Larson/**Seconded** Kaye Dickson **Carried**

**ME/CFS Charitable Trust Member**

**Resolution:** That CCIS elect a member representative to the ME/CFS Charitable.

Kelsi England, put her hand up to be nominated and elected as the member.

**Moved:** Angela Larsen / **Seconded** Kaye Dickson **Carried**

**Membership Subscriptions for 2020 / 2021**

Due to the significant increase last year, it was decided that there would be no change for the 2020 / 2021 financial year.

**Election of Honorary Solicitor**

Keith asked for members to nominate one with no nominations, it was moved that the Board could appoint a Solicitor as needed.

**Moved:** Keith Appleton / **Seconded** David Harris/Sarah Davey **Carried**

**Election of Auditor**

Keith explained that our current auditor (Ken Collings) has been pleased with the presentation of the current accounts.

**Motion: Ken Collings be appointed as the Auditor for the financial year ending 31 March 2021.**

**Moved:** Keith Appleton / **Seconded** David Harris all hands raised in favour **Carried**

**Matters Arising**

Nil

**Closing**

The meeting concluded at 11.38 am.

Certified as true and correct: (Signature) .....

(Position) .....

(Date) .....