

MINUTES OF ANNUAL GENERAL MEETING CCI SUPPORT INC. - SATURDAY 25 SEPTEMBER 2021



Opening

President Keith Appleton took the Chair and opened the meeting at 10.06am. Keith thanked those present for attending under the Covid-19 restrictions and therefore the meeting proceeding via Zoom.

Present

President: Keith Appleton
Vice President: Matt Appleton
Treasurer: Keith Appleton
Board Members: Sarah Davey, David Harris, Matt Appleton, Karen Moulton, Fiona Charlton
Members: See Attendance Register attached

Meeting Quorum

Achieved.

In Memoriam

Members who have passed away in the past twelve months
A minute's silence was observed in their memory.

Apologies

See apologies register attached

Moved: Apologies be accepted.

Moved: Kelsi England / **Seconded** Sarah Davey

Carried

Minutes of 29 August 2020 – AGM

The Minutes were distributed prior to the meeting

Moved: That the Minutes of the Annual General Meeting of 29 August 2020 be adopted.

Moved: David Harris / **Seconded** Kaye Dickson

Carried

Matters Arising

Nil

President's Annual Report CCI Support Inc - For the Year Ending 31st March 2021

Keith read the President's report for the year. Copy of his report attached.

Moved: That the President's Report for the year ending 31st March 2020 be accepted.

Financial Report CCI Support Inc - For the Year Ending 31st March 2021

The financial report and financial statements were presented by Keith Appleton, Treasurer.

Moved: That the Annual Financial Report for the year ending 31st March 2021 be accepted.

Moved David Harris / **seconded** Karen Moulton

Carried

David Harris expressed that it was an amazing result in such a challenging year, a Team Effort. Sarah Davey wanted to say thanks to the team – they have been amazing.

Elections

Board Member nominations were sent to all members prior to the meeting. It was moved that all the nominations be accepted. These positions are for 3 years and can take up to 9 Board Members.

Keith wanted to Thank all those that chose to restand. Contact us if we know of others wanting to stand as we need a succession plan. Elections of positions will be decided at the Board meeting on 6th October 2021, 5 – 6.30pm, being the first Board meeting.

Board Member Nominations

Written nominations for the following have been received:

Sarah Davey
Matt Appleton
Keith Appleton
David Harris
Karen Moulton
Fiona Charlton

Moved: That Sarah Davey, Matt Appleton, Keith Appleton, Karen Moulton, David Harris and Fiona Charlton be elected as Board Members.

Moved Angela Larson/**Seconded** Kaye Dickson **Carried**

ME/CFS Charitable Trust Member

Resolution: That CCIS elect a member representative to the ME/CFS Charitable.

Kaye Dickson, put her hand up to be nominated and elected as the member.

Moved: Angela Larsen / **Seconded** Matt Appleton **Carried**

Membership Subscriptions for 2021 / 2022

Decided that there would be no change for the 2021 / 2022 financial year.

Moved: Keith Appleton / **Seconded** David Harris **Carried**

Election of Auditor

Keith explained that with Ken Collings retiring, we brought on Laura Addinall for the Account review for 2020/2021 accounts.

Motion: Laura Addinall be appointed as the Auditor for the financial year ending 31 March 2022.

Moved: Keith Appleton / **Seconded** Fiona Charlton **Carried**

Election of Honorary Solicitor

Sue Henderson from McFadden Fenton already appointed. Helped with MS Waikato Merger and Constitution.

Motion: Sue Henderson be appointed as the Solicitor for the financial year ending 31 March 2022.

Moved: Keith Appleton / **Seconded** David Harris **Carried**

Motion: Acknowledgement for Solicitor

Moved: Bev Dickson / **Seconded** David Harris **Carried**

Financial Report ME/CFS BOP Charitable Trust - For the Year Ending 31st March 2021

The financial report and financial statements were presented by Keith Appleton, Treasurer.

Moved: That the Annual Financial Report for the year ending 31st March 2021 be accepted.

Moved Keith Appleton/ **seconded** Fiona Charlton **Carried**

New Business

Jacqui Bassett raised a question of how the relationship with ANZMES is looking. Miranda explained that Fiona Charlton is on the Board with ANZMES, so she represents CCIS on their Board. ANZMES are in process of change within their own Board structure. We are starting to create a more positive relationship with ANZMES – started discussions with ME Canterbury and ANZMES about moving forward more collaboratively. We also received funding from ANZMES for the 40th Celebration.

Sarah Davey thanked Keith for being Board President and great leadership, thankless job and he does a great job at it. Seconded by David Harris.

Bev Dickson is astounded at how far the organisation has come in last 2-3 years. Real turnaround – well done everyone – thank you.

Keith thanked Fiona, David and Matt for attending, even while unwell.

Closing

Keith thanked everyone for attendance. The meeting concluded at 10.48 am.

Certified as true and correct: (Signature)
(Position)
(Date)

Attendance Register

| Name | Membership paid |
|--------------------|------------------------|
| Keith Appleton | Yes |
| Sarah Davey | Yes |
| Karen Moulton | Yes |
| David Harris | Yes |
| Catherine Harris | Yes |
| Kaye Dickson | Yes |
| Lorraine Appleton | Yes |
| Kaye Dickson | Yes |
| Bev & Avon Dickson | Yes |
| Miranda Whitwell | Staff |
| Angela Larsen | Yes |
| Jacqui Bassett | Yes |
| Jo Morgan | Yes |
| Matt Appleton | Yes |
| Fiona Charlton | Yes |

Proxies received

Matt Appleton – if couldn't get online
Lorraine Appleton – if couldn't get online

Apologies Register

Jeannie Scott
Kathleen Chave
Rona Murdoch