

# ANNUAL GENERAL MEETING

Saturday 14<sup>th</sup> September 2024



## BOARD NOMINATION FORM

I, ..... (Proposer) being a member of Complex Chronic Illness Support Inc., hereby nominate (full name) ..... (Nominee) for the position of: .....

### **Board Member of Complex Chronic Illness Support Inc.**

Nominations are asked to be made in writing, signed by the Proposer and Secunder (A member of Complex Chronic Illness Support Inc.) and by the Nominee signifying consent to nomination by **5pm Monday 9<sup>th</sup> September 2024**. This is to allow members to be able to make informed votes. **For those nominated, we request a CV and a submission up to 300 words, as to why they wish to become a Board Member for Complex Chronic Illness Support.**

For the purposes of the Constitution of Rules for Complex Chronic Illness Support Inc. (Clause 10.d) Board of Management), a Secunder is required to sign-off the nomination of the person stated above (Nominee). Clause 10. is reprinted on the reverse side of this form.

**The Nominee must complete the declaration below that they are not disqualified within the terms of Section 16 or Section 31 (4) of the Charities Act and be prepared to subsequently complete the declaration form as required by the Act for registration with the Charities Commission.** Sections 16 & 31 (4) of the Act are reprinted on the reverse side of this form.

I, the said nominee hereby state that I am not disqualified from being an officer (the Act deems a Board member to be an officer) of Complex Chronic Illness Support Inc. by virtue of Section 16 of the Charities Act 2005.

Signed by Nominee ..... Date.....

Signed by Proposer ..... Date.....

Signed by Secunder ..... Date.....

## CHARITIES ACT 2005

### Section 16. Qualifications of Officers of Charitable Entities.

- (1) A person who is not disqualified by this section is qualified to be an officer of a charitable entity.
- (2) The following persons are disqualified from being officers of charitable entities:
  - (a) an individual who is an undischarged bankrupt;
  - (b) an individual who is under the age of 16 years;
  - (c) an individual who, or a body corporate that, has been convicted of a crime involving dishonesty (within the meaning of section 2(1) of the Crimes Act 1961) and has been sentenced for that crime within the last 7 years;
  - (d) an individual who is prohibited from being a director or promoter of, or being concerned or taking part in the management of, a company under section 383, or section 385, of the Companies Act 1993;
  - (e) an individual who, or a body that, is disqualified from being an officer of a charitable entity under section 31(4);
  - (f) an individual who is subject to a property order made under the Protection of Personal and Property Rights Act 1988, or whose property is managed by a trustee corporation under section 32 of that Act;
  - (g) a body corporate that is being wound up, is in liquidation, or is subject to statutory management under the Corporations (Investigation and Management) Act 1989;
  - (h) in relation to any particular entity, an individual who, or a body corporate that, does not comply with any qualifications for officers contained in the rules for that entity.
- (3) Subsection (2) does not apply to an officer of an entity if that officer is appointed, under an Act, by the Governor-General in Council, or by a Minister.
- (4) The Commission may, by written notice to an entity, waive the application of any of the disqualifying factors set out in subsection (2)(a) to (g), in relation to an officer of that entity.
- (5) If the Commission waives the application of a disqualifying factor set out in subsection (2)(a) to (g), the officer to whom the waiver relates must not be treated as being disqualified from being an officer of a charitable entity by reason of the application of that disqualifying factor.
- (6) The waiver may be granted on any terms or conditions that the Commission thinks fit.
- (7) The Commission may vary a waiver in the same way as a waiver may be granted under this section.
- (8) The Commission may, by written notice to any entity, revoke a waiver granted under this section.

### Section 31. Deregistration of a Charitable Entity from Register

- (4) The Commission may, if it has removed an entity from the register, make either or both of the following orders:
  - (a) an order that an application for the re-registration of the entity as a charitable entity must not be made before the expiry of a specified period;
  - (b) an order disqualifying an officer of the entity from being an officer of a charitable entity for a specified period that does not exceed 5 years.

## COMPLEX CHRONIC ILLNESS SUPPORT INCORPORATED - CONSTITUTION OF RULES 2022

### 10. Board of Management

- a) The board of management (including the President, Vice President, and the Treasurer), shall be not less than three (3) or more than nine (9) members (excluding the Secretary). Board members shall be elected at the Annual General Meeting each year. No more than six from the Bay of Plenty region, other regions may have no more than one representative (e.g. Waikato, Wellington, Lakes, and other regions as is seen fit as the organisation grows, and no more than one National representative). The Board members can elect at their discretion, office bearers from any region.
- b) Subject to clause 10 f no person shall be nominated as an Officer or Board Member unless he or she is a member, Honorary Member or Life Member of the Society c) Members of Staff of the Society, whether an employee or a contractor, shall not be eligible for election and/or appointment as an Officer or Board Member other than as Secretary.
- d) A person elected assumes office at the end of the Annual General Meeting at which he or she is declared to be elected; and shall retire from office at the end of the third Annual General Meeting held after his or her assumption of office, but he or she is eligible for re-election at the election held prior to that meeting in relation to the vacancy arising from his or her retirement.
- e) Nominations for elections shall be deposited at the Society's office or with the Secretary no later than the date of the Meeting of the Society for making such appointments. Nomination forms shall be signed by two (2) members with the nominee also signing in consent thereon. Nominations may also be made from the floor of the meeting provided the nominee is present and consents to being nominated.
- f) The Board has power to co-opt no more than three persons, members, or non-members to the Board.
- g) A person co-opted assumes office from date of co-option and shall retire from office at the end of the third Annual General Meeting held after his or her assumption of office.
- h) Should that person become a member he or she may stand as a member at any Annual General Meeting. In the event of that person being unsuccessful the Board has the power to co-opt if it is deemed in the best interests of the Society.