

# MINUTES OF ANNUAL GENERAL MEETING CCI SUPPORT INC. - SATURDAY 10 SEPTEMBER 2022



## Opening

President Fiona Charlton took the Chair, welcomed all members and declared that a quorum was present and opened the meeting at 10.38 am.

## Present

President: Fiona Charlton  
Vice President: Matt Appleton  
Treasurer: Keith Appleton  
Board Members: Sarah Davey, David Harris, Prue McCallum  
Members: See Attendance Register attached

## Meeting Quorum

Achieved.

## In Memoriam

Members who have passed away in the past twelve months – Jim Ward and Judy Matthews and HRH Queen Elizabeth II  
A moments' silence was observed in their memory.

## Apologies

Graham and Linda Derrick

## Minutes of 29 August 2021 – AGM

The Minutes were distributed prior to the meeting

## Matters Arising

Nil

**Moved: That the Minutes of the Annual General Meeting of 29 August 2021 be accepted as circulated and read as accurate**

**Moved:** Fiona Charlton / **Seconded** David Harris

**Carried**

## President's Annual Report CCI Support Inc - For the Year Ending 31<sup>st</sup> March 2021

Fiona Charlton read the President's report for the year. Copy of her report attached.

**Moved: That the President's Report for the year ending 31<sup>st</sup> March 2022 be accepted.**

**Moved:** Fiona Charlton / **Seconded** Jo Morgan

**Carried**

## Financial Report CCI Support Inc - For the Year Ending 31<sup>st</sup> March 2021

The financial report and financial statements were presented by Keith Appleton, Treasurer.

**Moved:** That the Annual Financial Report for the year ending 31<sup>st</sup> March 2022 be accepted.

**Moved** Keith Appleton / **Seconded** David Harris

**Carried**

## Elections

Keith Appleton and Matt Appleton resigned their positions on the Board

**Moved:** That their resignations be accepted.

**Moved** Fiona Charlton / **Seconded** David Harris

**Carried**

Fiona thanked Keith and Matt for their years of service to the organisation. Not just in roles, but being instrumental in formalising the Governance of the organisation and ensuring lights stayed on and employment of CEO. Also for Keith's sense of humour and financial expertise. Matt for his integrity, empathy, kindness and bringing the members voice to the table. Our regret to see you resign, but thanks for your time and legacy does continue.

Sarah - Sincere thanks from a fellow Board Member. Matt exemplifies our values, your advocacy for CCIS members is second to none. Learnt a lot from you. Keith your very steady hand on finances in turbulent times and reminding us of the risks and navigating the mergers. And championing us as a national organisation.

David reiterates what Fiona and Sarah said – with spades.

Matt – says thanks for kind words and thanks to other board members that have served with me. All their hard work and I look forward to seeing what you do in the future.

Keith – thanks for kind words and David support in the background. Thanks, Sarah, for coming on Board – bonus to organisation. And have Prue on Board – great to have people that get things done. Enjoyed time and contribution I've been able to give. We've worked hard to get where we are and I pray you can continue the success of the organisation. Thanks, Fiona, for taking on the Presidency and taking it forward. I felt I took it as far as I could. Thanks for the support of members too.

#### **Board Member Nominations**

Written nominations for the following have been received:

Alan Withy                      **Proposed** David Harris / **Seconded** Fiona Charlton                      **Carried**

Kirby Lee Ormond              **Proposed** Prue McCallum / **Seconded** Fiona Charlton                      **Carried**

Fiona welcomes both Alan and Kirby-Lee to the Board

Kirby-Lee introduces herself. Alan also introduced himself.

#### **ME/CFS Charitable Trust Member**

**Resolution:** That CCIS elect a member representative to the ME/CFS Charitable.

Kaye Dickson, put her hand up to be nominated and elected as the member for another term.

**Moved:** Elizabeth McGougan / **Seconded** Kirby-Lee Ormond                      **Carried**

#### **Membership Subscriptions for 2023 / 2024**

Decided that there would be no change to membership fees for the 2023 / 2024 financial year.

**Moved:** David Harris / **Seconded** Keith Appleton                      **Carried**

#### **Election of Auditor**

Laura Addinall has agreed to continue for the Account review for 2022/2023 accounts.

**Motion: Laura Addinall be appointed as the Auditor for the financial year ending 31 March 2022.**

**Moved:** Keith Appleton / **Seconded** David Harris                      **Carried**

#### **Election of Honorary Solicitor**

Sue Henderson from McFadden Fenton has agreed to continue in her role.

**Motion: Sue Henderson confirm she is willing to be appointed again as the Solicitor for the financial year ending 31 March 2023.**

**Moved:** Keith Appleton / **Seconded** Sarah Davey                      **Carried**

**No new reports, motions or questions were raised for discussion.**

**Closing**

Fiona Charlton thanked everyone on behalf of herself, the Board and thanks to the outgoing Board members and welcomed new Board members.

Whāia te mātauranga hei oranga mō koutou  
“We seek knowledge for the sake of your wellbeing”

**New Business**

Sarah thanks Fiona – honoured to have you as president. Professionalism and Knowledge you bring to organisation.

Karakia – Sarah Davey

The meeting concluded at 11.11 am.

Certified as true and correct: (Signature) .....

(Position) .....

(Date) .....

**Proxies received**

None

**Apologies Register**

Graham and Linda Derrick